

**ASEEES 49th Annual Convention —Marriott Magnificent Mile, Chicago, IL — November 9—12, 2017
PRE-REGISTRATION FORM**

The information given here will be used to create your convention name badge and to create or update your database record. Therefore it must be **correct, complete, and clear**. **Illegible or incomplete forms may substantially delay processing.**

Name: _____

Institution/Affiliation: _____

Primary e-mail address: _____
 Home Office

Preferred postal address: _____
 Home Office

ASEEES plans to offer recognition of first-time attendees, and will provide a mobile-phone app for the program.
 2017 will be my first ASEEES Convention: _____ I will use the app, and do NOT want a printed program: _____

PRE-REGISTRATION DEADLINES and FEES

The convention program's Index of Participants closes September 30.

If we have not **received** your registration payment by this date, your panel will appear in the program, but your name will not appear in the index. Although your name won't appear in the index, you can continue to register after September 30, up until **pre-registration closes on October 6**. After that date, you must register on site. On-site registration will cost an additional \$30 (add'l \$10 for students, \$15 for retirees and low-income attendees).

**All persons attending the convention must register and pay the applicable fee.
 All speakers, roundtable participants, and discussants must be members unless eligible to register as a non-member.
 See www.aseees.org/convention/rules for details.**

	Fees for registering by August 11	Fees for registering by October 6	
ASEEES Members.....	\$138.....	\$158.....	\$ _____
ASEEES Member, retiree.....	\$76.....	\$86.....	\$ _____
ASEEES Member, income under \$30K.....	\$51.....	\$56.....	\$ _____
ASEEES Member, student.....	\$43.....	\$48.....	\$ _____
Non-Member.....	\$193.....	\$213.....	\$ _____
Non-member, income under \$30K.....	\$72.....	\$77.....	\$ _____
Non-member, student.....	\$59.....	\$64.....	\$ _____

There will not be a separately ticketed dinner on Saturday this year. All registrants are invited to the opening reception on Thurs, Nov. 9, and a reception prior to the award ceremony on Sat, Nov. 11 (both with a cash bar).

SUBTOTAL: \$ _____

2017 Membership Dues (see aseees.org/membership/individual to confirm current dues rates) \$ _____

TOTAL: \$ _____

We accept most international credit and debit cards, including VISA, MasterCard, Discover, and American Express. Please include the **card security code** as well. Checks and money orders are also accepted; please make payable in US dollars to **ASEEES** and send to address below.

_____ Credit Card Number CSC Expiration Date

Cardholder name: _____ Signature: _____

Billing Address: _____

PLEASE RETURN TO: **ASEEES, 203C BELLEFIELD HALL, PITTSBURGH, PA 15260-6424** • FAX: +1-412-648-9815 • EMAIL: ASEEES@PITT.EDU

Refund policy: see <http://www.aseees.org/convention/refund-policy>